

24 September 2024

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OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held in Committee Room 1, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 2 October 2024 at 5.30 pm.**



Giles Hughes
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Joy Aitman (Vice-Chair), Thomas Ashby, Adam Clements, Julian Cooper, Steve Cosier, Rachel Crouch, Genny Early, Natalie King, Liz Leffman, Nick Leverton, Dan Levy, Andrew Lyon, Paul Marsh, Stuart McCarroll, Michele Mead, Elizabeth Poskitt, Carl Rylett, Sandra Simpson, Ruth Smith, Alistair Wray, Liam Walker, Mark Walker and Alex Wilson

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
To receive any apologies for absence and temporary appointments. The quorum for the Overview and Scrutiny Committee is 6 Members.
2. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 5 - 10)**
To approve the minutes of the meeting held 4 September 2024.
4. **Chair's announcements**
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
5. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure, anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to democratic.services@westoxon.gov.uk by no later than 10.00am on the working day before the meeting.
6. **Responding to External Consultations (Pages 11 - 14)**
Purpose:
The Overview and Scrutiny Committee has requested detail on how West Oxfordshire District Council assesses which external consultations it responds to.

Recommendations:
That the Committee resolves to:
 1. Note the content of the report;
 2. Agree any recommendations it wishes to submit to the Executive.
Invited:
Councillor Andy Graham, Leader of the Council
Astrid Harvey, Strategic Policy and Partnerships Officer
7. **Report back on recommendations (Pages 15 - 16)**
For the Committee to note the Executive's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.
8. **Executive Work Programme (Pages 17 - 26)**
Purpose:
To give the Committee the opportunity to comment on the Executive Work Programme.

Recommendation:

That the Committee agrees which items on the Executive Work Programme should be subject to pre-decision scrutiny and the priority order of those items.

9. **Committee Work Programme (Pages 27 - 32)**

Purpose:

To provide the Committee with an updated Work Programme for 2024/25. Also included is the TOPIC work plan scoring criteria which is intended to aid the Committee in prioritising items for inclusion in its work plan.

Recommendation:

That the Committee notes and comments on the work programme.

(END)